

# TOWN OF WINTHROP



*Office of the*  
**RETIREMENT BOARD**  
*Michelle St. Jean, Retirement Coordinator*  
*Room B3, Town Hall*  
*One Metcalf Square*  
*Winthrop, MA 02152*  
*Phone: (617) 539-5750*

## Fifth Member Position on the Winthrop Retirement Board

The Winthrop Contributory Retirement Board requests that individuals interested in serving in a voluntary capacity as the Fifth Member of the Winthrop Retirement Board submit a letter of interest listing qualifications no later than August 10, 2020. In accordance with M.G.L. Chapter 32, S20(4)(b), the 5<sup>th</sup> member shall not be an employee, a retiree or official of the Town of Winthrop and shall be chosen by the other four Board members for a term of 3 years commencing on August 31, 2020.

Winthrop Retirement Board Members perform their duties solely in the interest of its members and beneficiaries in accordance with Massachusetts General Laws, the rules and regulations promulgated by the Public Employee Retirement Administration Commission (PERAC). The Board meets once a month (typically the last Tuesday of the month at 6:00PM) at the Winthrop Town Hall. Occasionally, additional meetings are required.

The term of the office shall run from August 31, 2020 thru August 30, 2023. Prior to assuming the position, the Board members are required to complete and submit certain disclosures and forms including (1) Chapter 268A (Conflict of Interest Law)/Chapter 32 (Retirement Law) Compliance Pledge, (2) Annual Eligibility Certification and (3) an Annual Statement of Financial Interest, the first statement being due after appointment, to the Public Employee Retirement Administration Commission (PERAC).

Board members are required to complete 18 hours of training during their term in order to meet the statutory education mandate.

Interested applicants should submit a statement of interest and resume, to be received on or before August 10, 2020, to the Winthrop Retirement Board, 1 Metcalf Square, Room B3, Winthrop, MA 02152 or electronically to [mstjean@town.winthrop.ma.us](mailto:mstjean@town.winthrop.ma.us). For additional information, please contact Michelle St. Jean, Retirement Coordinator @ 617-539-5750.